

**INJURY PREVENTION TASK FORCE (IPTF) MEETING
October 6, 2005**

MEMBERS PRESENT

Kelly Anrig, Safety Engineer, Nevada Department of Transportation (NDOT)
Debra Brus, Epidemiologist, Washoe County District Health Department, (WCDHD)
Jennifer Stoll-Hadayia, WCDHD
Mike Bernstein, Health Educator II, Clark County Health District
Melissa Krall, Washoe County SAFE KIDS/REMSA
Traci Pearl, Department of Public Safety (DPS) Office of Traffic Safety (OTS)
Erin Breen, Safe Community Partnership Program
Dr. John Fildes, Department of Surgery, University of Nevada School of Medicine (UNSOM)
Barbara Ludwig, Clark County SAFE KIDS

MEMBERS ABSENT

Fergus Laughridge, Program Manager, Emergency Medical Services (EMS), Bureau of Licensure & Certification (BLC)
Mary Griffith, Health Resource Analyst, Bureau of Health Planning and Statistics (BHP&S)
Robinette Bacon, School Health Education Coordinator, Department of Education (DOE)

STATE HEALTH DIVISION STAFF PRESENT

Cynthia C. Huth, RN, MSN, CNM, Health Program Specialist 2, Bureau of Family Health Services (BFHS)
Kelly Y. Langdon, MPH, Health Program Specialist 1, (BFHS)
Andrea Rivers, Injury Biostatistician (BHP&S)
Tami Tersteeg, Administrative Assistant 4, BFHS
Beverly Scalise, Administrative Assistant 1, BFHS

OTHERS PRESENT

Holly Billie, Indian Health Service (IHS)

CALL TO ORDER AND INTRODUCTIONS

Kelly Langdon called the Injury Prevention Task Force (IPTF) meeting to order at **9:40 a.m.** at the Bureau of Licensure and Certification (BLC), Emergency Medical Services (EMS) building in Carson City and Las Vegas. This was a public meeting and the public was invited to make comments. In accordance with the Nevada Open Meeting Law, this meeting was posted at the following locations: Kinkead Building, Carson City; Bureau of Family Health Services (BFHS), Carson City; Nevada State Library and Archives, Carson City; Washoe County District Health Department (WCDHD), Reno; Clark County Health District (CCHD), Las Vegas; Elko Nursing Office, Elko; BLC, Carson City and Las Vegas, and on the State Health Division (SHD) website, www.health2k.state.nv.us.

APPROVAL OF MINUTES FROM MEETING ON OCTOBER 6, 2005

Melissa Krall asked for a correction to the last minutes the car-seat fitting station is a collaborative program of REMSA, St. Mary's Regional Medical Center, and Washoe Medical Center. Kelly Anrig made a motion for approval of the minutes with corrections and Traci Pearl seconded it. **MOTION APPROVED**

TASK FORCE AGENCY UPDATES – MEMBERS TO GIVE A BRIEF UPDATE ON THEIR CURRENT INJURY PREVENTION PROGRAMS AND EFFORTS

Barbara Ludwig reported the Clark County SAFE KIDS program had been busy doing car seat checks and working on the Walk Your Child to School project. This weekend they will be involved with the Henderson Community Fair put on by the Fire Department. Erin Breen reported she was also working on the Henderson Community Fair. A pedestrian campaign recently started with the Office of Traffic Safety (OTS) and the Regional Transportation Commission (RTC). Dr. John Fildes announced bikes, helmets, and car seats are being distributed to children that are brought to the trauma center. In December, the trauma center is planning a "You Drink, You Drive, You Lose" event. This month marks Dr. Fildes fifth year as the editor and chief for the National Trauma Data Bank for the American College of Surgeons. Ms. Krall stated Washoe County SAFE KIDS also participated this week in the Walk Your Child to School project, at an elementary school in Reno. The car seat fitting station continues to operate Monday through Friday at REMSA and once a month they are doing checkpoints in the community.

Jennifer Stoll-Hadayia worked with Washoe County SAFE KIDS Coalition on the Walk Your Child to School project. In addition, this past weekend was the Safe and Healthy Homes health fair, which is an annual event through the Domestic Violence Task Force. They participated with an Injury Prevention booth. Ms. Pearl reported OTS is busy as always and are currently interviewing people this week to replace Bruce Mackey. Hopefully they will fill the position in two or three weeks. The 2005 seatbelt use for Nevada is 94.8%, which makes Nevada the highest seatbelt usage rate for states with secondary seatbelt laws. Mr. Anrig reported at the last meeting the Nevada Department of Transportation (NDOT) was forming an executive committee. This is called the Nevada Executive Committee on Traffic Safety. They have had their first meeting and scheduled a safety summit for November 7, and 8, 2005 in Las Vegas. The goal of this meeting was to develop a statewide comprehensive strategic plan for traffic safety.

UPDATE ON THE INJURY PREVENTION AND SURVEILLANCE GRANT FROM THE CENTERS FOR DISEASE CONTROL AND PREVENTION (CDC)

Ms. Langdon gave a brief update on the Injury Surveillance and Prevention Grant the SHD received from the Centers for Disease Control and Prevention (CDC). The new grant cycle started August 1, 2005. This will run for five years through July 31, 2010. We will receive \$120,000 a year for this program. This \$120,000 per year is going to pay for the Injury Prevention Coordinator's half-time salary. It will also pay for a full-time Injury Biostatistician position. Other expenditures include travel, supplies, operating costs, and Behavioral Risk Factor Surveillance System (BRFSS) annual expenses.

UPDATE, DISCUSSION AND RECOMMENDATIONS ON MANDATING E-CODES THROUGH THE STATE BOARD OF HEALTH, NEVADA ADMINISTRATIVE CODE

Ms. Brus announced her supervisor Randy Todd, Fergus Laughridge, Wei Yang, Ms. Langdon and Andrea Rivers met with Alex Haartz last week regarding hospital E-Coding. Mr. Haartz was interested in what the Task Force was trying to accomplish. Ms. Brus stated that the next step is to talk with Chuck Duarte, the Administrator of the Division of Health Care Policy and Financing (DHCFP). Mr. Haartz seemed to think the authority to mandate E-codes in the regulations lies with Mr. Duarte's division, although it is going to be under discussion with Mr. Duarte. Ms. Brus stated she expects any kind of opposition to a regulatory change to come from Nevada hospitals. Mr. Haartz is also going to arrange for a meeting with Bill Welch, the Executive Director of the Nevada Hospital Association. Those will be separate meetings to try to gauge the sentiment on both sides of the issue towards this regulatory change.

Ms. Rivers summarized a handout on hospital E-code utilization across the state, which was taken from the Bureau of Health Planning and Statistics (BHP&S) database. University Medical Center (UMC), Washoe Medical, and Sunrise Hospital are reporting at about 80% e-code compliance. Ms. Rivers clarified that these E-codes are for inpatient data only and at this time, we do not have any emergency department data. The efforts need to be focused more on starting to collect emergency department data versus mandating E-codes.

Ms. Rivers also distributed a copy of the UB92 form, which is recognized and used by all hospitals in the State of Nevada. On the bottom of the UB92 form is a section, which does ask for an E-code. Hospitals use UB92 and as of 2006, will use UB04, which will have a section for three E-codes. Ms. Brus wanted to make clear even though the State is using the form, which is prescribed by the Director and approved by the majority of the hospitals; they are only required to put the information required by regulation. The only items hospitals are required to report are in NAC 449.963 and E-codes are not listed specifically. Ms. Rivers stated in the same NAC under the letter "t", E-codes are included in Other Diagnosis Codes. Ms. Huth stated the way the Nevada Revised Statutes (NRS) and NAC are worded and the fact everyone is indeed using the UB92, which is the designated form, the e-codes are automatically mandated.

Ms. Stoll-Hadayia stated when we meet with Mr. Duarte we should discuss methods of increasing hospital inpatient E-code data at each hospital to 80% within two years, and discuss methods for emergency room treatment and release data at each emergency room to 80% for three to five years. In addition, we need to discuss the provision of a quarterly report to each of these hospitals so they can see their progress. Ms. Stoll-Hadayia made the motion to approve and Ms. Brus seconded it. **MOTION APPROVED.**

DISCUSSION AND POSSIBLE ACTION ON THE TASK FORCE BYLAWS

Ms. Langdon began the discussion on Article 4.3 of the bylaws. Currently it reads... "Non-attendance of Task Force members or their proxy of two or more consecutive meetings will result in removal from the Task Force."

Ms. Brus suggested changing it to read... "The unexcused absence of a Task Force member and his or her proxy from two consecutive meetings will result in removal from the Task Force." Erin made a motion for the Task Force members to adopt the change to Bylaw article 4.3. Ms. Krall seconded the motion. **MOTION APPROVED**

DISCUSS ARTICLE 4.1 OF TASK FORCE BYLAWS ON POSSIBLE NEW MEMBERSHIP

QUALIFICATIONS/REQUIREMENTS

Ms. Pearl stated the Fire Marshall's program was interested in joining the Task Force, but she was not sure of the process. Ms. Langdon stated at the last meeting it had been discussed adding two more agencies to the Task Force, the Division of Aging (DOA) and Indian Health Services (IHS). Ms. Langdon said she sent a letter to each agency asking for their participation but had no response. Until we do hear back from them, we cannot vote anyone in. Mike Bernstein said we have room to add three more agencies. We can add and drop agencies as we go along without having to change the bylaws, as long as, we do not go over the fifteen-member limit. The Task Force would just need to vote to approve a new member. Ms. Ludwig suggested a suicide prevention agency should be represented on the Task Force. Ms. Langdon said once the new Suicide Prevention Coordinator for the state was hired, she would definitely contact him/her to join. Ms. Krall suggested at the next meeting we should vote on Holly Billie from IHS to be included as a member of the Task Force. Ms. Stoll-Hadayia would also like to vote in members from the Fire Marshall's and the DOA if they showed interest.

ELECTION OF THE TASK FORCE VICE CHAIRPERSON (TO REPLACE BRUCE MACKEY)

Ms. Langdon began by asking everyone if they had any nominations for the vice chairperson position. The main duty of the vice-chairperson is running the meeting in the chairperson's absence. The bylaws state we have to vote by ballot if there is more than one nominee. If there is only one nominee, we can vote at the meeting today. Ms. Krall volunteered to be vice-chairperson. Mr. Bernstein made a motion to accept Ms. Krall as vice-chairperson. Dr. Fildes seconded the motion. **MOTION APPROVED.**

TASK FORCE TO SET ALL MEETING DATES FOR 2006

Ms. Langdon said in 2005 we met in January, April, July and October and each time we met on the first Thursday of the month at 9:30 a.m. Whatever dates we set today will be tentative because we will need to find locations for the meetings. Ms. Langdon is going to talk to Mr. Laughridge to see if we can still utilize BLC space for the meetings. Ms. Stoll-Hadayia stated since the first Thursday of the month had worked she thought we should keep the dates and time. Mr. Bernstein said if we keep the same structure, we would meet January 5, April 6, July 6 and October 5, 2006. Ms. Langdon asked for a motion. Mr. Bernstein made the motion for the Task Force to meet on the first Thursday of the months starting at 9:30 a.m. Ms. Breen seconded the motion. **MOTION APPROVED**

PUBLIC COMMENT AND DISCUSSION

Ms. Ludwig stated the Department of Child and Family Services (DCFS) did receive a suicide prevention grant for 1.2 million dollars. Mr. Bernstein announced he meets regularly with someone from DOA and he will ask if there is any interest in serving on this Task Force.

ADJOURNMENT

The meeting was adjourned at **11:30 a.m.**